



## OUR MISSION

To connect people with dragon boating across Australia.

✉ admin@dbwa.net.au  
🖱 www.dragonboatingwa.asn.au  
f @DragonBoatWA

| ISSUE    | DESCRIPTION    | DATE     | REVIEWED | APPROVED |
|----------|----------------|----------|----------|----------|
| Previous | Alcohol Policy | Jan 2021 | DBWA     | Jan 2021 |
| Current  | Formatted      | Dec 2023 | DBWA     | Dec 2023 |
| Review   |                | 2026     |          |          |

## DBWA NEW CLUB APPLICATION POLICY

### SCOPE

This policy aims to define the requirements for new clubs wishing to join the Dragon Boating WA (DBWA) as a Member Club. DBWA is the State Sporting Organisation for dragon boating as recognized by the Department of Local Government, Sport and Cultural Industries (DLGSC).

### BENEFITS AS A MEMBER CLUB OF DBWA

- Professional indemnity and public liability insurance for paddling, sweeping, drummers and volunteers.
- Directors and Officers insurance.
- Access to local, state, national and international sanctioned regattas.
- Registration with national (AusDBF) and international body (IDBF).
- Pathway to state and national representative level dragon boating.
- Access to sweep accreditation scheme.
- Access to coaching, officiating and education courses.

### DEFINITIONS

Terms not defined here are as described in the Rules of Dragon Boating WA Inc, where available.

DBWA Club has the same meaning as the term “Club Member” as written in the Constitution of Dragon Boating WA Inc (i.e. DBWA Club means a dragon boat club).

### LIAISON WITH DBWA

It is recommended that anyone considering forming a new dragon boat club, contact DBWA in the first instance to discuss the proposal. There are several requirements and steps to becoming a member club of DBWA and it is prudent to ensure the club proposal will likely be favourably considered by DBWA before commencing the process.

The Rules of DBWA provide that:

- The DBWA Board determines whether a membership application is approved or denied.
- The DBWA Board can refuse membership to any association and/or individual.



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## ELIGIBILITY REQUIREMENTS

The following requirements must be satisfied before a new club is eligible for membership with DBWA. Note that satisfying the eligibility requirements does not guarantee approval of a club membership application.

- Minimum of 12 members. This can include a maximum of three members from existing DBWA clubs.
- Located where it encourages participation from residents of geographic areas that are untapped by current DBWA clubs so that it does not compete for membership from within the same population.
- Not-for-profit Association incorporated under the Rules under the Associations Incorporation Act 2015 (note: the club Rules must be approved by the relevant government authority prior to submitting to DBWA).
- A uniform designed including the DBWA logo under the AusDBF Branding Guidelines. <https://cdn.revolutionise.com.au/cups/ausdbf/files/td4yfwntubgslp0g.pdf>. Uniform colours to be provided to DBWA for approval before uniform production.

Other requirements may be required to be fulfilled prior to final DBWA Board approval of a club membership application. Such requirements may include (but are not limited to) the new club having:

- A dragon boat and associated equipment, including personal floatation devices and first aid kits.
- An accredited coach within one year of acceptance as a new club as per AusDBF requirements (the national body).
- An accredited sweep (liaise with DBWA to get accreditation).
- Policies for financial management and a risk management plan. DBWA can assist you with those.
- Certificates and approvals relevant to legislative requirements such as working with children checks.

## TIMELINE FOR APPLICATION

Application forms for new club membership may be submitted at any time. Applications are considered at the next available DBWA Board meeting and applicants will be advised accordingly of any decision made on their application.

## APPEAL RIGHTS

A DBWA Board decision regarding a membership application is not subject to appeal. As per the Rules of Association of DBWA 2019, the Board is not required to give any reason for the rejection of an applicant.

If you require any further information or wish to discuss your application, please contact:

[admin@dbwa.net.au](mailto:admin@dbwa.net.au).